

Travel & Expense Account Summary

Employee Name ARTHUR KAWAMURA
Expense Dates 01/12/10-01/22/10
Report Name Florida & Washington D.C. Jan 10-13, 2010

Request Total \$ 1590.39
Direct Charge Total - 1098.90
Travel Advances - 0.00
Net Due Employee = **491.49**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	NYDC 1.18-22.10	734.70
Regular Travel	LA 1.14-17.10	174.43
Regular Travel	FL&DC Jan 10-13	681.26

NOTE: (d)=Direct Charge

DATE	Tue Jan 12	Wed Jan 13								TOTAL
O/S Lodging	182.06									182.06
O/S Taxi Fare	65.00									65.00
O/S Commercial Air Fare (d)		434.20								434.20
TOTALS \$	247.06	434.20								681.26

DATE	Sun Jan 17									TOTAL
O/S Auto Rental	174.43									174.43
TOTALS \$	174.43									174.43

DATE	Mon Jan 18	Fri Jan 22								TOTAL
O/S Commercial Air Fare (d)	664.70	0.00								664.70
O/S Taxi Fare		70.00								70.00
TOTALS \$	664.70	70.00								734.70

Travel & Expense Account Summary & Detail
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Comments	
Subject	Comment
O/S Lodging on 01/10/10	Expenses for hotel & flight to Florida 25 x '25 meeting covered by organization.
O/S Auto Rental on 01/17/10 for 174.43	Enterprise Car Rental was closed. Used Alamo instead.
O/S Auto Rental on 01/17/10 for 174.43	Not Out of State.